

November 2014

INZ 1019



Transit Visa Application

→ Who can you include in your application?

You can use this form to apply for a visa for a single person or for a family. A family may include a principal applicant, partner, and dependent children under 20.

What should you send with your application?

You must send the passport (the original document) of each person included in the application with your completed and signed form. You must also provide two passport-size photographs of each person, evidence of your travel arrangements, and a statement of the purpose of your visit to your destination country.

When you have completed the form, please use the checklist at the end to make sure you have sent all the documents and information we need.

We will process your application only when we receive all the information and documents we need. If you do not send all the required information, we will return your application.

Group transit visas

If you are a Chinese national and you will be transiting New Zealand with a group of Chinese nationals, you may apply for a group transit visa. As well as completing this form and providing the information listed above, your tour organiser or agent will need to complete the form *Group Transit Application (INZ 1155)* on behalf of the group. These group visa applications should be lodged at either our office in Beijing or our office in Shanghai.

Where do you send your application?

If you are applying for a group transit visa, see above. For individual applications, send your application to your nearest Immigration New Zealand office.

See www.immigration.govt.nz/contactus for office addresses.

Immigration Advisers Licensing Act 2007

Under the Immigration Advisers Licensing Act 2007 it is an offence to provide immigration advice without being licensed or exempt. If your immigration adviser is not licensed when they should be, Immigration New Zealand will return your application.

For more information and to view the register of licensed advisers, go to the Immigration Advisers Authority website www.iaa.govt.nz or email info@iaa.govt.nz.

Lawyers provide immigration advice and are exempt from licensing under the Immigration Advisers Licensing Act 2007. For more information and to view the register of immigration lawyers, go to the New Zealand Law Society website www.lawsociety.org.nz.

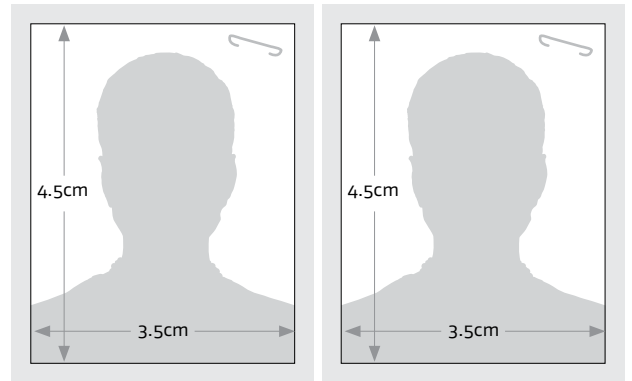
When filling in this form, please print clearly using CAPITAL LETTERS.

Important note: A transit visa holder may not apply for entry permission or any class or type of visa while in New Zealand during the transit period.

Section A Principal applicant's personal details

All principal applicants must complete this section.

Attach two passport-size photographs of yourself here.
The photographs must be less than six months old.
Write your full name on the back of each photograph.



A1 Number of people included in this application

A2 Name as shown in passport
Family/last name

Given/first name(s)

A3 Other names you are known by or have ever been known by

A4 Your name in ethnic script

A5 Gender Male Female **A6** Date of birth

A7 Town/city of birth

Country of birth

A8 Passport number

Country Expiry date

A9 Country of citizenship

A10 Partnership status Married/in civil union Never married/never in civil union Partner
 Separated Engaged Widowed Divorced

A11 What is your main occupation?

A12 Employer's name and address

A13 Have you visited or lived in New Zealand before? Yes No

Section B Contact details

All principal applicants must complete this section.

B1 Residential address and telephone number in your home country

Telephone (daytime) _____ Telephone (evening) _____

Fax _____ Email _____

B2 Name and address for communication about this application

Same as address at **B1**, or As below

Family/last name _____ Given/first name(s) _____

Company name (if applicable) and address _____

Telephone (daytime) _____ Telephone (evening) _____

Fax _____ Email _____

B3 Do you authorise the person stated at **B2** to act on your behalf?

Yes No

B4 Have you received immigration advice on this application?

Yes *Please make sure that your immigration adviser completes Section H: Immigration adviser's details.*

No

i You can find a definition of immigration advice at www.immigration.govt.nz/advice.

B5 Names and addresses of friends, relatives, or contacts you have in New Zealand (if applicable)

Name	Relationship
_____	_____

Address _____

.....

Name	Relationship
_____	_____

Address _____

Section C Travel arrangements

All principal applicants must complete this section.

C1 Details of flights on which you are booked to transit New Zealand.

Flight number	Airline	Date of arrival (DD/MM/YY)	Time of arrival	Destination of flight
		/ /		
		/ /		

C2 Full itinerary, including departure and arrival times for each country you are travelling to

Evidence of your travel arrangements

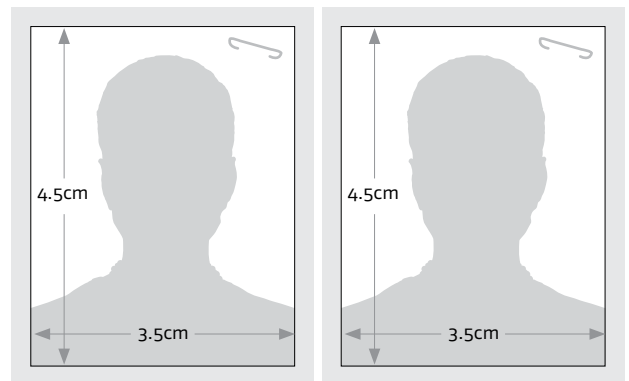
C3 Tick the boxes below to confirm you have provided the evidence we require.

- I have attached a travel ticket(s) or evidence of onward travel arrangements relevant to the journey(s) to which the application relates.
- I have attached a confirmed travel itinerary including relevant arrival and departure times.
- I have attached a statement of the purpose of the journey to the country of destination.

Section D Partner's personal details

Complete this section with the principal applicant's partner's details, if he/she is included in the application.

Attach two passport-size photographs of your partner here. The photographs must be less than six months old. Write your partner's full name on the back of each photograph.



D1 Partner's name as shown in passport

Family/last name

Given/first name(s)

D2 Other names partner is known by or has ever been known by

D3 Partner's name in ethnic script

D4 Partner's gender Male Female

D5 Partner's date of birth

DDMMYYYY

D6 Partner's town/city of birth

Partner's country of birth

D7 Partner's passport details

Number

Country Expiry date

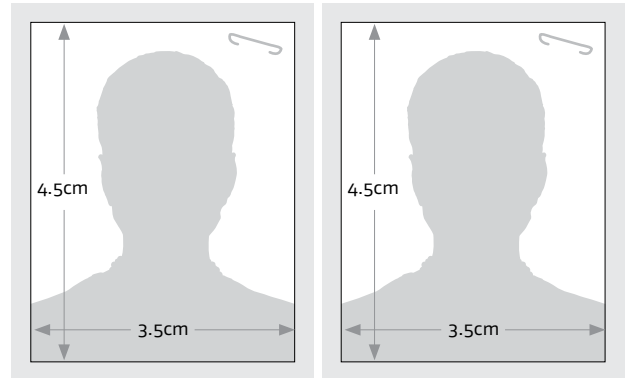
D8 Partner's country of citizenship

Section E Dependent children's personal details

Complete this section with the details of each dependent child included in this application.

Dependent child one

Attach **two** recent passport-size photographs of the child here. The photographs must be less than six months old. Write the child's full name on the back of each photograph.



E1 Child's name as shown in passport

Family/last name

Given/first name(s)

E2 Other names dependent child is known by or has ever been known by

E3 Dependent child's name in ethnic script

E4 Child's gender Male Female **E5** Child's date of birth

E6 Child's country of birth

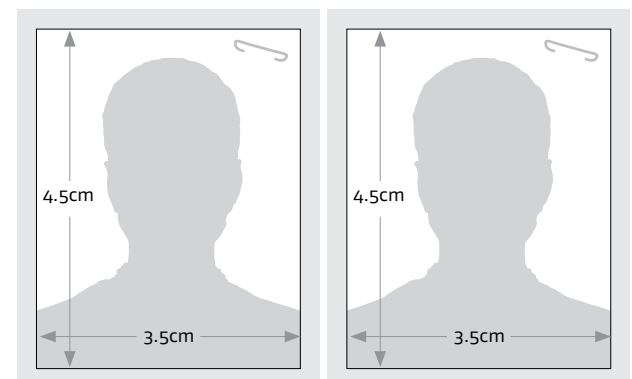
E7 Child's passport details
Number

Country Expiry date

E8 Child's country of citizenship

Dependent child two

Attach **two** recent passport-size photographs of the child here. The photographs must be less than six months old. Write the child's full name on the back of each photograph.



E9 Child's name as shown in passport

Family/last name

Given/first name(s)

E10 Other names dependent child is known by or has ever been known by

E11 Dependent child's name in ethnic script

E12 Child's gender Male Female

E13 Child's date of birth

E14 Child's country of birth

E15 Child's passport details

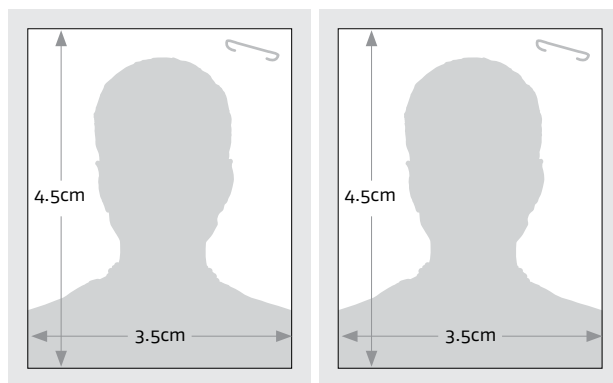
Number

Country Expiry date

E16 Child's country of citizenship

Dependent child three

Attach **two** recent passport-size photographs of the child here. The photographs must be less than six months old. Write the child's full name on the back of each photograph.



E17 Child's name as shown in passport

Family/last name

Given/first name(s)

E18 Other names dependent child is known by or has ever been known by

E19 Dependent child's name in ethnic script

E20 Child's gender Male Female

E21 Child's date of birth

E22 Child's country of birth

E23 Child's passport details Number

Country Expiry date

E24 Child's country of citizenship

Continue on a separate sheet of paper if necessary.

Section F Character

All principal applicants must complete this section.

F1 Have you, or anyone included in this application, been convicted at any time of any offence, including any driving offence? *Please note that this includes any conviction(s) outside of New Zealand subsequently cleared or wiped by 'clean slate' legislation.*

Yes No

F2 Are you, or is anyone included in this application, currently:

- under investigation Yes No
- wanted for questioning Yes No
- facing charges Yes No

for any offence in any country?

F3 Have you, or has anyone included in this application, ever been:

- excluded Yes No
- refused entry Yes No
- removed or deported Yes No

from any country, including New Zealand?

F4 Have you, or has anyone included in this application, ever been refused a visa/permit to visit, work, study or reside in any country? Yes No

F5 Have you, or has anyone included in this application, ever been a member of, or adhered to, any terrorist organisation? Yes No

F6 Have you, or has anyone included in this application, had (or currently have) an association with, membership of, or involvement with, any government, regime, group or agency that has advocated or committed war crimes, crimes against humanity and/or other gross human rights abuses? Yes No

If you have answered yes to any of the questions above give full details. This includes full details of any charges, convictions and the sentence or penalty imposed. Continue on a separate piece of paper if necessary.

Section G Declaration by applicant

All of the people included in this application must complete this section.

I have provided true and correct answers to the questions in this form.

I will inform Immigration New Zealand of any relevant fact or change of circumstances (including a change in my employment or partnership status) that may affect the decision on my application for a visa.

I understand that if I have received immigration advice from an immigration adviser and if that immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, Immigration New Zealand will return my application.

I authorise Immigration New Zealand to make any necessary enquiries about information on this form and/or accompanying documentation. I authorise any agency, whether in New Zealand or overseas, including but not limited to border or immigration agencies, education providers, financial institutions, foreign embassies, government authorities, health care providers, police or other law enforcement agencies, that holds information (including personal information) related to information on this application form and/or accompanying documentation, to disclose that information to Immigration New Zealand.

I have provided all the documents required by the checklist on page 10.

Signature of principal applicant Date

Signature of partner Date

Signature of parent or guardian if principal applicant is under 18 years of age

Date

Signature of accompanying dependent children over 18 years of age (if applicable)

Child one Date

Child two Date

Child three Date

Child four Date

Section H Immigration adviser's details

This section must be completed by the applicant's immigration adviser. If the applicant does not have an immigration adviser, this section does not have to be completed.

H1 Tick the **one** option that applies to you.

- I am a licensed immigration adviser under the New Zealand Immigration Advisers Licensing Act 2007. Go to **H2**
- I am exempt from licensing under the New Zealand Immigration Advisers Licensing Act 2007. Go to **H3**

If you are unlicensed when you should be licensed under the Immigration Advisers Licensing Act 2007, Immigration New Zealand will return your client's application. It is an offence to provide immigration advice without holding a licence, unless you are exempt.

H2 Licensed advisers. Please provide your licence details.

Licence type

- full provisional limited. *List conditions specified in the register.*

Licence number *Go to Section I: Declaration by person assisting the applicant.*

H3 Exempt from licensing. Tick **one** box below to show why you are exempt from licensing.

- I provided immigration advice in an informal or family context only, and I did not provide the advice systematically or for a fee.
- I am a New Zealand member of Parliament or member of their staff and I provided immigration advice as part of my employment agreement.
- I am a foreign diplomat or consular staff.
- I am an employee of the New Zealand public service and I provided immigration advice within the scope of my employment agreement.
- I am a lawyer and I hold a current practising certificate as a barrister or as a barrister and solicitor of the High Court of New Zealand.
- I am employed by, or I am working as a volunteer for, a New Zealand community law centre where at least one lawyer is on the employing body of the community law centre or is employed by or working as a volunteer for the community law centre in a supervisory capacity.
- I am employed by, or I am working as a volunteer for, a New Zealand citizens advice bureau.

Go to Section I: Declaration by person assisting the applicant.

Section I Declaration by person assisting the applicant

This section must be completed and signed by the applicant's immigration adviser, or by any person who has assisted the applicant by providing immigration advice, explaining, translating, or recording information on the form for the applicant. If the applicant does not have an immigration adviser, and no one helped the applicant to fill in this form, this section does not have to be completed.

If you are unlicensed when you should be licensed under the Immigration Advisers Licensing Act 2007, Immigration New Zealand will return your client's application. It is an offence to provide immigration advice without holding a licence.

For more information, go to the Immigration Advisers Authority website www.iaa.govt.nz, or email info@iaa.govt.nz or write to them at PO Box 6222, Wellesley Street, Auckland 1141, New Zealand.

Name and address of person assisting applicant. Same as address given at **B2**, or as below.

Family/last name

Given/first name(s)

Company name (if applicable) and address

Telephone (daytime)

Telephone (evening)

Fax

Email

I understand that after the applicant has signed this form it is an offence for me to change or add further information, or change or add any documents attached to the form, without making a statement identifying what information or material has been changed, added or attached and by whom. If I make these changes or additions, I must state on the form what they were, who made them and the reason they were made.

I understand that the maximum penalty for this offence is a fine of up to NZ\$100,000 and/or a term of imprisonment of up to seven years.

I certify that the applicant asked me to help them complete this form and any additional forms. I certify that the applicant agreed that the information provided was correct before signing the declaration.

I have assisted the applicant as an interpreter/translator

I have assisted the applicant with recording information on the form

I have assisted the applicant in another way. Please specify

I have provided immigration advice (as defined in the Immigration Advisers Licensing Act 2007) and my details in Section H: Immigration adviser's details are correct.

Signature of person assisting

Date

Application checklist

OFFICE USE ONLY	Information and documents you must supply	CHECK LIST
<input type="checkbox"/>	I have completed the application form.	<input type="checkbox"/>
<input type="checkbox"/>	Each person included in the application has signed the form.	<input type="checkbox"/>
<input type="checkbox"/>	I have provided the application fee.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached passports or travel documents (the original documents) for each person included in the application.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached two recent passport-size photographs of each person included in the application.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached travel tickets or evidence of onward travel arrangements relevant to the journey(s) to which the application relates.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached a confirmed travel itinerary including relevant arrival and departure times.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached a statement of the purpose of the journey to the country of destination.	<input type="checkbox"/>

→ About the information you provide

Deciding whether you are eligible for a visa

Immigration New Zealand collects the information about you on this form to decide whether you are eligible for a transit visa.

The address of Immigration New Zealand is PO Box 3705, Wellington, New Zealand. **Do not send your application to this address.**

Collecting the information is authorised by the Immigration Act 2009 and the Immigration Regulations made under that Act. You do not have to provide the information, but if you do not we are likely to decline your application.

Deciding whether you are eligible to board a flight to New Zealand

The information we collect may also be used to determine whether you are allowed to board a flight to New Zealand. We will not share your personal information with airline check-in agents; however, we will send a boarding message to the airline check-in agent based on the information you have provided in this form.

Immigration New Zealand may also share the information you have provided with other government agencies that are entitled to it by law, or with other agencies.

If you come to New Zealand, you will be able to ask to see the information we hold about you and have any of it corrected if you think it is necessary.

Other documents we may need

Sometimes we may ask for additional documents or information so that we can consider it with this application.

For more information

If you have questions about completing the form:

- see our website www.immigration.govt.nz
- telephone our call centre on 0508 558 855 (within New Zealand)

Section J Paying your application fee

To find out how much the fee is and where to send your application, use our office and fees finder at www.immigration.govt.nz/fees.

Note: some offshore offices do not accept credit cards. The office and fees finder contains information about alternative methods of payment.

Your application fee

Amount you are paying:

Currency

Application number
(office use only)

Preferred methods of payment

We recommend that you use one of the following methods of payment for better security and faster processing:

Bank cheque/bank draft

Credit card* (choose one)

Mastercard Visa

SWITCH card (UK only) SWITCH card issue number

Name of cardholder

Card number

CVC/CVV number

Note: Your CVC/CVV number is the three-digit number found on the signature strip on the back of your credit card.

Expiry date

Signature of cardholder

Date

Other methods of payment

EFTPOS. *Note that this option is available only for applications lodged at one of our New Zealand offices.*

Personal cheque. *Note that we will hold your application for 10 working days to allow the cheque to be cleared.*

Cash. *Our New Zealand offices do not accept cash. Most of our offices outside New Zealand do not accept cash.*

We do not accept money orders.

